

MC Board Funding Request Checklist

Exam **MOC**

Command Endorsement.

Signed Request from Applicant.

Payment Receipt from Medical Board (PDF).

Bank/Credit card Statement showing the payment transaction (PDF)

Electronic Funds Transfer (EFT) Form.

Date Confirmation letter or email from the medical board or testing center showing the date and location the applicant's exam is scheduled.

Note: Although the TAD Request Worksheet is not required as part of a complete funding request, it will be needed to schedule travel in DTS. Contact your local TAD/Travel office for assistance.

NMLPDC is more capable of funding requests in a timely manner when a complete request is submitted.

If documents are missing in your funding request, please indicate in your initial funding request email to

usn.bethesda.navmedleadprodevcmd.mbx.nmlpdc-cme-funding@health.mil

- 1. What document is missing?**
- 2. When NMLPDC may expect to receive the missing document.**